



Grant Period 3: 1<sup>st</sup> November 2021 to 31<sup>st</sup> October 2022

**Dates:** Call for STSMs is open until 31<sup>th</sup> August 2022

STSMs need to be accomplished until 15<sup>th</sup> September 2022. STSM report need to be submitted until 30<sup>th</sup> September 2022.

For additional information please consult STSM guidelines on RIBMINS Wepage and the Grant Awarding Committee Coordinator – Madalena Vieira-Pinto ([mmvpinto@utad.pt](mailto:mmvpinto@utad.pt)).

## GUIDELINES

### SHORT TERM SCIENTIFIC MISSIONS (STSM)

**Definition:** A grant awarded by the Management Committee to an individual for supporting physical mobility aiming at capacity building and transfer of knowledge through bilateral/multilateral collaborations during a research stay in a different country

#### GENERAL APPLICATION RULES

- STSM applicants must submit their STSM applications online at the following web address: <https://e-services.cost.eu/stsm>
- Before submission, please consult:

The guidelines in **Annex 2** (Networking Activities Organised Through a Grant Awarding Process) of the Annotated Rules For Cost Action: <https://www.cost.eu/uploads/2021/10/COST-094-21-Annotated-Rules-for-COST-Actions-Level-C-2021-11-01-1.pdf>

Grant Awarding user guide: <https://www.cost.eu/uploads/2021/12/Grant-Awarding-userguide.pdf>

- **Important dates** (e.g. Open calls, STSM grant period) will be published in web page <https://ribmins.com/open-calls/>

#### ELIGIBILITY criteria

- **STSM applicant** (The STSM applicant can be any person with an e-COST profile)
- **Supporting documents required**
  - **STSM grant Application** (Application form based on e-COST template: describing: Goals, description of the work to be carried out by the applicant, expected outcomes and description of the contribution to the Action MoU objectives)
  - **CV** scientific background should be relevant to the specific objectives of RIBMINS
  - **Confirmation of the host** on the agreement from the host institution in receiving the applicant
  - **Recommendation letter**
- **Duration** - Minimum 5 days



- **Period** - The **STSM** application must start and end during the same **STSM Grant Period** – Be aware that Grant Period is different from STSM Grant Period. Please check on web page <https://ribmins.com/open-calls/>

- **Financial support** - maximum of EUR 4 000 per grant

- maximum of 160 €/day can be afforded for accommodation and meal expenses
- maximum of 300 € can be afforded for travel costs

- **Host details** (must be located in a different country than the country of the applicant). The following table shows the **scenarios available to eligible STSM applicants**:

Applicant's Home Institution	STSM Host Institution
Located in a Participating COST Full Member / COST Cooperating Member	Located in another Participating COST Full Member / COST Cooperating Member
	Located in a Participating COST Partner Member
	Action MC Observer from IPC
	Action MC Observer from NNC
	The EU Commission or an EU Body, Office or Agency
	An Approved European RTD Organisation
	An Approved International Organisation
Action MC Observer from NNC	Located in a Participating COST Full Member / COST Cooperating Member
Located in an Approved European RTD Organisation	Located in a Participating COST Full Member / COST Cooperating Member

Abbreviation definition can be found on pages 5 to 7 of Vademecum:

<https://www.cost.eu/wp-content/uploads/2020/05/Vademecum-V8-1-May-2020.pdf>

#### **EVALUATION (Ranking) criteria (if needed)**

- **CV** scientific background should be relevant to the specific objectives of RIBMINS: 0 (No, Not defined); 1 (Yes)
- **Young Researcher and Innovator** (Researcher or innovator under the age of 40): 0 (No), 1 (Yes)
- **Home institution** has within its remit a clear association with performing research regarding RIBMINS objectives: 0 (Not suitability/Not defined); 1 (Yes)
- **Scientific Scope** - Contribution to the scientific objectives: 0\*\* (Not valid); 1 (Scarce contribution); 2 (Medium contribution); 3 (Important contribution)
  - \*\*Proposal with no valid scientific scope (0 classification) for RIBMINS objectives will be directly rejected
- **Working plan valid** - Must support the scientific objectives of the STSM application: 0 (Not valid); 1(Scarce support); 2 (Medium support) and 3 (Upmost support)